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| File Name | PDSG: Singapore Import Goods Description Guide | |
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| General commodity description guide | | |
| <p>The commodity description shall contain the product material and usage, and at least, the description should be recognized by people to know what it is.</p> <p>For example :</p> <p>Description includes material, usage, and category</p> <ul style="list-style-type: none"> • Material: metal, plastic, paper, cotton • Usage: medical use, common use, military use • Category: toy, bag, book, jacket, mug, tea cup | | |
| Example of bad description | | |
| Deemed bad description | Issue | Suggested description |
| Sport item | Vague | Plastic general exercise push up holder |
| Home tool | Vague | Rubber garden bucket |
| Bullet Proof Stab Vest | Prohibited item | |
| Costume Jewelry | More details | Commodity description – i.e. base metal/plastic |
| Car Parts | Vague, no details | |
| Decorative Flowers | Suspected plant | Plastic flowers? |
| Grass Head | Plant name | A lawn mower part? |
| Pillow | No material | Foam pillow |
| Windproof Hiking Trousers | No material | |
| ART Paint brushes | Material, | Plastics paint brushes |
| Canisters | Vague, no exact name | Need to know what is contained – if empty must state as empty i.e. empty steel canisters. If full need to know the commodity |
| Car Repair Parts | Vague | |
| Craft Supplies | Vague | |
| Tool | Vague | |
| Toys | Vague | |
| Windchimes | Vague, no exact name | |
| Advertising goods | | Presswork |
| Auto Parts | | Brake Pad |
| Caps | | 100% cotton caps |

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| Car Decoration | | Car stickers |
| Decoration Parts | | Vase |
| Docs | | Catalogue /printed matter |
| DVD | | Disc DVD is fine |
| Electronic Goods | | Electronic alarm clock |
| Equipment spares | | Camera Bracket |
| Exhibition Materials | | Car Model (what is this made from - need to know whether card/plastic etc) |
| Garments | | 100% cotton garments |
| Gift | Try to avoid the word gift and this should only be from C2C never B2C | Book |
| Handicraft | | Photo Frame, plastic |
| Hardware Accessory | | (Metal)Hinge |
| Home ware | | Cup mat |
| Household goods | | Toothbrush |
| Industrial Accessory | | (electrical)Switch |
| Industrial products | | (Metal / plastic)Bearing |
| Instruments | | Pliers |
| Iron | | Iron plate |
| Kitchenware | | Soup spoon |
| Leather articles | | Leather wallet |
| Motorbike parts | | Motorbike spark plug |
| Ornament accessories | | Hair clip |
| Outdoor goods | | Sleeping bag |
| Parts | | Screw /metal fixings |
| Pet product | | Dog necklace |
| Personal effects | Try to avoid 'Personal Effects' – this is a separate customs classification and if not LV the consignee expectations may be that it is all duty/VAT free | Passport would be classified as document |
| Pipe | | Iron pipe |
| Plastics goods | | Plastic toy car |
| Promotional goods | | Book / printed matter |
| Rods | | Iron rods |
| Rubber articles | | Rubber pipe |
| Small gadgets | | Screwdriver |
| Samples | Do not use 'sample' | Pencil box |
| Sanitary goods | | Sanitary dishcloth |
| Souvenir | | Insignia |
| Spare part | | Bearing |

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| Steel | | Steel plate |
| Textile | | 100% cotton scarf |
| Tool | | Pliers |
| Trade sample | Do not use 'sample' on its own | Fabric sample Fabric swatch/incomplete garment as sample |
| Wedding products | | Wedding invite paper card |
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