

# Public booking – user manual

## DHL Euroconnect & DHL Freight Kotimaa

**References** 1

Shippers ref  
Shippers reference

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**Addresses** 2 3

**Consignor**

Company name: Consignor company  
 Address row 1: Address  
 Address row 2:  
 Post code: 15150  
 City: LAHTI  
 Country: Finland  
 Contact:  
 Telephone number: +358 123 456  
 Fax number:  
 E-mail address: e-mail@dhl.com

**Consignee**

Company name: Consignee company  
 Address row 1: Address  
 Address row 2:  
 Post code: 15164  
 City: SÖDERTÄLJE  
 Country: Sweden  
 Contact:  
 Telephone number:  
 Fax number:  
 E-mail address:

**Pick-up address (if not consignor)**  
 Pick-up address (if not consignor)

**Delivery address (if not consignee)**  
 Delivery address (if not consignee)

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**Goods rows** 4

Weight and volume for all items. Load for each item.

Number	Package type	Weight (kg)	Volume (m3)	Length (cm)	Width (cm)	Height (cm)	Load mts	Goods description
1.	1	Europallet	600.0				0,4	Goods
	Number	Weight(kg)	Volume(m3)					
S.a	1	600	3					

**Product**

DHL Euroconnect FI 5

Change transport service

Goods type  
 Dimensions are mandatory for non-stackable goods. Multishipping will calculate the loading meters  
 Non stackable goods  
 Stackable goods

Additional insurance:  
 Amount  EUR

Please notice that certain types of goods have separate classification of premium. Please contact your local DHL office.

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**Freight Payer** 6

Freight payer instructions  
 Consignor  
 DHL Freight Account number: 10001

Combiterms: 014 : CPT Carriage paid to buyer's premises  
 TOD Location (city):  
 TOD Country:

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**Other** 7

Pick-up date: 22.03.2010  
 Earliest pick-up time: 08:30  
 Latest pick-up time: 15:00

Pick-up instructions:  
 Deliver instructions:

Please enter at least the following information:

### 1 Shipper's reference

### 2 Consignor information

- Company name
- Address row 1
- Post code
- City
- Country
- Telephone number
- E-mail address

### 3 Consignee information

- Company name
- Address row 1
- Post code
- City
- Country

### 4 Goods rows

- Number – piece amount
- Package type
- Weight
- One of the following:  
 volume, dimensions or loading meters
- Goods description

### 5 Select, if the shipment is non stackable or stackable

### 6 DHL Freight account number and delivery term

### 7 Pick up date and times

### 8 Click "Book and print"

Reset Refresh Book and print

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**DHL Freight will confirm your booking order by e-mail!**  
**Track your shipments on-line [here](#) – DHL Active Tracing**



For more information on this service, please contact eCom support desk:  
 Tel: +358 (0) 20 533 2600 or by e-mail: [fifreightecom@dhl.com](mailto:fifreightecom@dhl.com)