DHL GLOBALMAIL BUSINESS PROVIDES TOTAL CONVENIENCE (free collection and no franking or sorting) FOR YOUR INTERNATIONAL MIXED BUSINESS MAIL AND SAVES YOU MONEY THROUGH COMPETITIVE PRICES

**Convenient and Simple**
Just give us your mail together with the easy-to-complete air waybill and we will do the rest. We will take care of the sorting and franking at no extra cost.

**Worldwide Deliveries**
Whatever you are sending, wherever it is going, we will get it delivered for you.

**DHL Express Interface**
You can count on the speed, efficiency and reliability that you have come to expect from DHL. Your friendly and familiar customer team within DHL Express is always happy to assist you.

**Free Collection**
Items will be collected free of charge, together with your regular Express collection.

**Cost Effective**
Our tested experience shows that, on average, customers using our service reduce their postage costs compared to the local Post Office.

**What do we need to do for you to start using DHL GLOBALMAIL BUSINESS?**

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**Service Quality is Important and DHL GLOBALMAIL Business Priority Mail Service is Under the Umbrella of the Association of Global Post Offices (UPU) and is Monitored Through Service Quality Tests, In Addition, at Deutsche Post We Also Perform Our Own Quality Tests.**

**Transit Time for Priority Service**
- Transit time to Europe: 4 - 7 working days
- Transit time to North America: 5 - 8 working days
- Transit time to Rest of World: 6 - 10 working days

The transit time for the Standard service will be 2 - 3 days longer within Europe and approximately 1 week longer for North America and Rest of the World.

**Dimensions and Content of Mail Items**
DHL GLOBALMAIL BUSINESS offers pick up of all types of international mail. Mail items are defined as those with the following dimensions:

<table>
<thead>
<tr>
<th>Shape</th>
<th>Rectangular shape</th>
<th>Cylindrical shape</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum size (L x W x H)</td>
<td>14 x 9 cm (5.5 x 3.5 inches)</td>
<td>15 x 5 cm (5.9 x 2 inches)</td>
</tr>
<tr>
<td>Minimum size (L x W x H)</td>
<td>10 x 8 cm (3.9 x 3.1 inches)</td>
<td>10 cm (3.9 inches)</td>
</tr>
<tr>
<td>Maximum single size (L or W or H)</td>
<td>60 cm (23.6 inches)</td>
<td>90 cm (35.4 inches)</td>
</tr>
<tr>
<td>Maximum weight</td>
<td>2 kg (4.4 lb)</td>
<td>2 kg (4.4 lb)</td>
</tr>
</tbody>
</table>

The content of your mail item needs to be in line with our list of restricted items. Examples of mail items include commercial documents, contracts, invoices, but also odd-shaped items, such as gadgets, sample material, posters and low-value spare parts.

This means that, in case your mail item does not meet the requirements in terms of dimensions or weight, it cannot be sent as mail. We can provide you with further information to ensure that your mail goes through the Global Postal Networks in the optimal way by following our mail standards and guidelines.

DHL GLOBALMAIL BUSINESS gives you total convenience and saves you money.

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http://www.dhl.com
**DEUTSCHE POST DHL OFFERING**

**IT’S EASY!**

1. Let us include DHL GLOBALMAIL BUSINESS in your existing agreement with DHL Express.

2. We will ensure that you get pre-printed airwaybills and GMB packaging, and will inform our collection organization that they should also pick up your DHL GLOBALMAIL BUSINESS in the future. We will also ensure that the agreement is reflected in our billing systems.

3. If you use any of our customer automation systems, you might need to do some configuration to enable the system to accept DHL GLOBALMAIL BUSINESS.

4. You then perform the following steps 1, 2, 3 to send DHL GLOBALMAIL BUSINESS.

**AS EASY AS 1, 2, 3!**

1. Just collect all of your international mail in the packaging we provide.

2. Weigh the bag at the end of the day.

3. Complete the DHL airwaybill.

Then leave the rest to the professionals from your international business mail provider, DHL GLOBALMAIL BUSINESS. Your regular DHL courier will collect your mail and our international Express and Mail network will do the rest.

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